

JOINT ARCHIVES COMMITTEE

Date: Wednesday 6th March, 2024
Time: 3.30 pm
Venue: Spencer room

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Joint Archives Committee - 19 October 2023 3 - 6
4. Teesside Archives Executive Report 7 - 16
5. Teesside Archives Budget 2024/25 17 - 20
6. Any other urgent items which in the opinion of the Chair, may be considered.

Charlotte Benjamin
Director of Legal and Governance Services

Town Hall
Middlesbrough
Date Not Specified

MEMBERSHIP

Councillors Nelson, Brown, Brook and P Storey

Assistance in accessing information

Should you have any queries on accessing the Agenda and associated information please contact Jo McNally – 01642 728329

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JOINT ARCHIVES COMMITTEE

A meeting of the Joint Archives Committee was held on Thursday 19 October 2023.

PRESENT: Councillors Nelson, Young and P Gavigan

OFFICERS: S Blood, hobbins, Connor and kirby

APOLOGIES FOR ABSENCE: R Horniman, Keeble, Case, Brook and P Storey

23/17 **WELCOME AND INTRODUCTIONS.**

23/18 **APOLOGIES FOR ABSENCE**

Apologies had been received from Councillor Brook and Councillor Storey.

23/19 **DECLARATIONS OF INTEREST**

There were no declarations of interest received at this point in the meeting.

23/20 **MINUTES-JOINT ARCHIVES COMMITTEE - 1 MARCH 2023**

The minutes of the Joint Archives Committee meeting held on 1 March 2023 were submitted and approved as a correct record.

23/21 **COMMENTS ON THE MINUTES.**

No comments were made in relation to the minutes.

23/22 **EXECUTIVE REPORT (INCLUDING FUTURE SERVICE DEVELOPMENT)**

The Archives Manager was in attendance and presented the Executive report to the committee.

The report outlined the following :

1. Collections,
2. Public Access and outreach,
3. Conservation and Preservation,
4. Digital Preservation,
5. Marketing and communication,
6. KPIs,
7. Future development of the Service,
8. Service Level agreement and terms of reference, and
9. Funding agreement

Whilst all sections of the report were discussed, there were a number of areas which were worth noting:

Future development of the service

The Committee were advised that the Lead officer group had been working with Tees Valley Combined Authority (TVCA) to incorporate feasibility work for the future of the Archives Service into the wider Tees Valley Heritage brief/ funded by TVCA.

The draft brief had been shared with lead officers for comments/ amends and it was expected that the brief would be submitted to the Chief Officers group on 15 November 2023 for approval prior to going out to tender.

The officer group had also asked for consideration to be taken regarding opportunities arising from the National Archives' new strategy (Archives for Everyone 2023-2027).

Funding agreement

The report stated that the Lead Officers were asked by the Joint archives committee to look at other viable options for funding the Archives service. It proved very difficult to find examples of a joint Local Authority consortium like Teesside Archives, but we did find one similar example between Dorset, Bournemouth, Christchurch & Poole. Having been asked a similar question, they had explored alternatives to the population-based approach, but could find nothing else that worked as well and continue to use population as the basis for their funding agreement.

Having discussed this, the Lead Officers accept that there isn't a better/viable way of apportioning the costs of the Archives and recommend that we continue with the existing funding agreement, based on population. However, the Lead Officers recommend attaching some targets for engagement which, whilst not conditions of funding, would be set to reflect the per capita contribution and can be monitored.

As discussed at the last Joint archives committee, we are also exploring whether the Tees Valley Combined Authority (TVCA) would consider making a regular contribution to the Archives as a fifth partner to support their own statutory responsibilities with regard to managing, preserving and making accessible public records. This has been discussed with Charlie Kemp from TVCA, who has requested that a business case be produced so that this can be taken through the appropriate channels internally. This is currently being produced by the Archives Manager.

The report provided the Committee with the engagement figures, as previously requested.

AGREED: That the report be noted.

23/23

TERMS OF REFERENCE AND SERVICE LEVEL AGREEMENT OF JOINT ARCHIVES COMMITTEE

The Creative Programmes Manager outlined that at the last meeting, there had been a discussion regarding amending the terms of reference and renewing the service level agreement.

The Manager advised that the Lead officer group had met, and it was advised that the service level agreement nor the terms of reference be review or changed until there is further clarity of the future development of the archives. As the current service level agreement (SLA) had expired, the Lead Officers propose that the SLA be rolled forward as it is until 31 March 2025.

AGREED:

That the terms of reference and SLA be rolled forward until 31 March 2025.

23/24

FUNDING AGREEMENT

As discussed in item 6 of the agenda.

23/25

BUDGET UPDATE

The Director of Regeneration and Culture submitted a report to update members on the 2023/2024 revenue budget for Teesside Archives.

The Archives Manager outlined that the Q2 figures show that the service was on course to exceed its income target for the year by £4,093, with a small overspend forecast of £726. Some additional revenue has been received from South Tees Development Corporation, Ancestry and Historic England which has helped to secure this position. It has not been necessary to spend any significant amounts on equipment or conservation supplies. The position with regard to salaries was awaiting the outcome of the negotiations of the national settlement.

AGREED:

That the update be noted.

23/26

ANY OTHER URGENT ITEMS WHICH IN THE OPINION OF THE CHAIR, MAY BE CONSIDERED.

No items.

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Teesside Archives: Executive Report to JAC, 6 March 2024

1. Collections

This has been a steady period with regard to receiving new deposits, which can be viewed on the attached spreadsheet (**Appendix A**). There are several depositors waiting until we reopen to donate material which includes: photographs of Nylon plant at Wilton Site, Wolviston Cricket Club, Flanges Ltd (Stockton based firm that closed last year), Yarm Road Methodist Church, ICI material, and solicitor's material.

During the museum closure the archivists have made significant progress on cataloguing the Redcar and Cleveland Borough Council records. All the council and committee minutes are catalogued and repackaged. The conservator is working on repackaging the photographs. The remaining reports, brochures and ephemeral material will be completed by the time the service reopens in the spring ready for public access.

2. Public Access & Outreach

The service has continued to be very busy, and to develop sessions that are covering a wider area, but this does remain a work in progress. **Appendix B** shows the outreach sessions held so far this calendar year, as well as those planned.

The Archivist is on the organising committee for the Assist Women's Network International Women's Day event on 1 March. Over 100 people from across the Tees Valley will be in attendance. This is part of the wider Sisterwood project the Archivist is heavily involved with. Great collaborative projects are in development with Stockton ARC and Periplum, an outdoor theatre event, based on material from our collections.

The Community Engagement Officer and Conservator had a very successful 'Teesside Archives on Tour' event at Stockton Reference Library. It is hoped that this can be rolled out across the partner authorities with discussions already ongoing with Hartlepool. Work continues with Stockton Reference Library to develop a school activity looking at the Stockton Workhouse following a request from a school in addition to a joint workhouse themed talk to be delivered during Local History Month in May. Other school sessions delivered to Stockton, Redcar and Cleveland and Middlesbrough schools during autumn and winter have included World War Two and Middlesbrough Maps (which was delivered in Hartlepool last summer) and contact has been made with High Clarence Primary Academy with regards to developing workshops centred on Port Clarence specific collections.

The Community Engagement Officer is currently working with Historic England (HE) and the Heritage Schools Officer to develop a River Tees themed activity to take to schools; funding provided by HE has been used to print multiple copies of key river plans and maps to use in workshops and offer as a loans box for independent work. Work is also underway with the Canal and River Trust at the Tees Barrage to use the river maps in their schools' programme.

Recent Heritage Hikes, delivered by the Community Engagement Officer and Archives volunteers, included a Black Path walk at the end of September 2023, a Story Stroll walk

around Marske for the Carers Together charity in October and a circular walk around Stewart Park and Ormesby Hall delivered in November 2023. Plans for walks in 2024 include a Loftus Circular, Seaton Carew Circular (building on links made as part of the Beneath and Waves project in partnership with Tees Archaeology looking at the protected wreck at Seaton Carew) and a River Tees walk (from Preston Hall to the Barrage and/or Barrage to the Transporter Bridge).

Teesside Archives participated in the time capsule ceremony in December at the refurbished Tennant Square as part of the Northern Gateway Townscape Heritage Project, with which the Community Engagement Manager has been closely involved since 2020. We continue to deliver a programme of talks and develop new talks on such topics as the River Tees to deliver across the Tees Valley, and represent Teesside Archives in the Learning Arc group which links learning officers from archives and museums across the north, sharing best practice.

3. Conservation & Preservation

Benchmarks 3.0 has been completed, which is the conservation planning tool for archives, libraries and museums. The service as a whole achieved best practice in most areas.

The Conservator continues to react to conservation and preservation needs of new collections as they arrive. Conservation is carried out on prioritised individual archives when the item is too fragile to safely handle or when it needs a good quality digital copy for an individual request or for access and outreach events and projects.

Work is ongoing with Restore to ensure the environmental storage and transportation is as safe as possible for our records including environmental monitoring recorded both for the Dorman and Restore sites. The Conservator is continuing a programme of repackaging items that have been recalled where necessary to safeguard the long-term preservation of the archives.

Work on preserving a large collection of deteriorating negatives continues with the help of the Archives volunteers.

4. Digital Preservation

A meeting with Information & Governance Managers took place in December to discuss procedures for which appropriate records are transferred going forward to fulfil the duties of partner authorities under the Public Records Act. This includes a discussion of what categories of records should be deposited, retention schedules and formats for deposit. Work is ongoing with records managers to agree a shared policy.

The Archives team are making good progress in preparation for the wider MBC migration to Sharepoint.

5. Marketing & Communications

A press release on the work the service carried out on the Teesworks archives has been picked up by local outlets including the BBC and Teesside Live. Work progresses on the

‘Treasures of Teesside Archives’ exhibition at the Dorman Museum, which celebrates the services’ 50th birthday this year. Teesside Archives will reopen along with the Dorman Museum in the spring. The service will also be hosting a birthday party to which all heads of service and elected members will be invited – Friday 5th April – formal invite to follow shortly.

6. KPIs

In person visits to the archives from October -December 2023

Local Authority	No. of Visitors	% of total
Hartlepool	21	8.4
Middlesbrough	136	54.6
Redcar & Cleveland	45	18.2
Stockton	27	10.8
Other UK	20	8
Rest of the world	0	0
TOTAL	249	100%

Total number of document issues (October – December 2023): 553

Total number of enquiries (October – December 2023): 647

Please note: The above figures for in person visits and document issues do not include January – March 2024 as the service has been closed due to building works at The Dorman Museum. Engagement activities have continued as the figures show below.

Engagement Activity delivered by Local Authority from October 2023 – February 2024:

Local Authority	No. of People	% of total people
Hartlepool	147	12.9
Middlesbrough	515	45.1
Middlesbrough/R & C	7	0.7
Redcar & Cleveland	181	15.9
Stockton	204	17.9
Tees Valley	86	7.5
TOTAL	1140	100%

7. Future Development of the Service

Staff are working on the paperwork for the review of the Archive Service Accreditation with the aim of submitting it for the March 2024 deadline. Policies and procedures are being reviewed and updated.

The Archives team participated in the procurement process for the Tees Valley Heritage Feasibility project. All five Local Authorities agreed on the first-choice tender and the appointment process is now away, led by TVCA. The successful project team includes an

Archives' specialist with significant experience in the field, including working with shared Local Authority services. An initial meeting with Local Authority lead officers is being planned by TVCA. The project is due to report back in July 2024.

A response from TVCA to the proposal for the Combined Authority to become a partner in the Archives Service was received on 22 February, asking for us to propose a figure for an appropriate contribution from TVCA. Having discussed it with the Lead Officers, we have proposed two options calculated as 10% and 15% of the Local Authority contributions respectively, plus a 1/5 share of the support costs. A decision is awaited.

We continue to be in dispute with Restore re their proposal to increase charges mid-contract. MBC's Legal team have advised that there is no provision within the contract or the wider framework for Restore to increase costs within the 5-year contract period. This has been communicated in writing to Restore and we are awaiting an official response.

In terms of future planning, the Restore Contract ends 31 July 2026 and we have the following options:

- End the contract at 31 July 2026 – No notice period is required, but we will need an exit plan in place much earlier. The contract makes provision for charges to be made by Restore for removal of our items.
- Extend the contract – We have an option to extend the contract by 12 months at a time for up to a further 5 years. This would require an agreement on terms and conditions for the new period and is almost certainly likely to result in fee increases.

These options will be considered in more detail, alongside the outcomes of the Heritage Feasibility Study, to develop a plan for the Archives Service beyond July 2026.

26 February 2024

Ends

8001	04-Oct-23	Stockton Grammar School, punishment books 1930-1950		6 vols
8002	Sep-23	Theatre programmes, correspondence, photographs, posters etc 1990s-2000s		30 boxes
8003	11-Oct-23	Programmes for Middlesbrough Art Week and exhibitions at MIMA		1 envelope
8004	16-Oct-23	Agreement between Thomas Hustler and Stockton and Darlington Railway Company 1829		1 item
8005	16-Oct-23	SPARC documentation, health plans, strategy documents, education schemes, information packs etc- c.2009		2 envelopes
8006	16-Oct-23	Culture Services Documents including Investment Prospectus and Creative Factory Leaflet		1 envelope
8007	18-Oct-23	Conyers School Year Books 1988/9-1996-7 inc. The Great Conyers Flood 23 Jan 1995 and Art & Design Dept handbook 1997		1 envelope
8008	19-Oct-23	Stillington & Whitton Parish Council Minutes 2011-2019 and Redmarshall 2014-2018		1 box
8009	26-Oct-23	Title Deeds - various	Deposits will be ongoing	1 box
8010	31-Oct-23	Research notes of Paul Stepheneson relating to the history of Middlesbrough	Deposits will be ongoing	8 boxes
8011	02-Nov-23	Plans and registers for various hospitals and clinics - mainly East Cleveland		7 boxes 1 volume
8012	07-Nov-23	Ormesby Parochial Magazine 1884		1 volume
8013	08-Nov-23	Photos of construction of Teesdale including Tees Barrage, 1990s		1 box
8014	10-Nov-23	Church records of Yarm Road Methodist Church 1969-2023		1 box
8015	21-Nov-23	Cassette of oral history interview of Edith Nightingale by her son, Peter, 1999		1 cassette
8016	24-Nov-23	3 school photographs - Acklam Hall Secondary and Saltburn High School for Girls		3 items
8017	29-Nov-23	Book - It's not where you start...it's where you finish (or the ramblings of an old man) by Malcolm C. Fox, 2023		1 volume
8018	05-Dec-23	William Lane Foundry order books and staff registers		2 boxes
8019	07-Dec-23	Additional Saltburn material - photos etc		1 box, 1 O/S grey box, 1 roll and 1 potfolio
8020	19-Dec-23	Deeds relating to land at Haverton Hill site of Church of England School at Ccttage Street, Methodist Chapels at Cowpen Bewley Road and Clarence Street - 19th-20t		3 files
8021	20-Dec-23	Last Orders! Middlesbrough's Lost & Historic Pubs, 2023		1 volume
8022	09-Jan-24	Teesmouth Bird Club - Cleveland Bird Report 2022		1 volume
8023	06-Feb-24	Teesside Development Corporation Publicity Booklets, c.1990s		3 items

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Date	Event	School/Group	Project/Topic	LA	Participant Numbers	Notes
2023						
01/10/23	Walk	General Public	Black Path	M'bro and RCBC	7	Chris and volunteers
04/10/23	Talk	Middlesbrough U3A	William Gileard Brown	M'bro	40	Chris
05/10/23	Walk	Carers Together	Marske	R&C	6	Chris
05/10/23	Talk	Castle Eden WI	History of Hartlepool Workhouse	Hartlepool	10	Lara
09/10/23	Talk	CIAS	Bridging the World: the archives of Dorman Long and Cleveland Bridge	Tees Valley	36	Lara
10/10/23	Talk	Loftus WI	Sisterhood - Herstory in the Archives	R&C	25	Lara
19/10/23	Workshop	Linthorpe Primary	M'bro Maps	M'bro	90	Chris
25/10/23	Workshop	Linthorpe Primary	WW2	M'bro	90	Chris
Oct-Nov 2022	Exhibition/	General Public	Last Orders (public houses)	M'bro		Cori/Ruth
26/10/23	Roadshow	General Public	Art and Social at MIMA/Public art in Tees Valley	M'bro	20	Chris
06/11/23	Talk	Guisborough Retired Men's Forum	Sisterhood - HerStory in the Archives	R&C	48	Lara
08/11/23	Workshop	Holy Trinity Rosehill Primary School Stockton	WW2	S'ton	90	Chris
09/11/23	Walk	General Public/Discover M'bro	Park to Park (Stewart Park/Ormesby Hall)	M'bro	11	Chris and vols
14/11/23	Talk	General Public/Discover M'bro	Tuesday Talks/All at Sea	Hartlepool	45	Chris
16/11/23	Event	TedXWomen	Women's History	Tees Valley	50	Lara
22/11/23	Workshop	Normanby Primary	WW2	R&C	65	Chris
23/11/23	Workshop	Ayresome Primary School	WW2	M'bro	90	Chris
05/12/23	Time caps	Schools and stakeholders/partners	Stockton Townscape Heritage Event	S'ton	55	Chris 30 children from Mill Lane School
2024						
04/01/24	Online Tal	Heart of the Headland Volunteers	Introduction to Teesside Archives	Hartlepool	50	Lara
09/01/24	Talk	Middlesbrough Ladies Luncheon Club	Sisterhood - Herstory in the Archives	M'bro	30	Lara
11/01/24	Talk	Guisborough Rotary	Introduction to Teesside Archives	R&C	20	Lara
12/01/24	Event	Heart of the Headland Volunteers	Archival Research Skills	Hartlepool	10	Ruth with Hartlepool Hubs
31/01/24	School wo	Ayresome Primary	M'bro maps	M'bro	90	Chris 4 classes, 1 hour each
05/02/24	Talk	Acklam WI	History of Hartlepool Workhouse	M'bro	35	Lara
07/02/24	Talk	Blackhall WI	History of Hartlepool Workhouse	Hartlepool	32	Lara
07/02/24	Workshop	Hart Gables	Researching LGBT+ History	M'bro	19	Lara
08/02/24	Drop in Ro	Stockton Ref Library/general public	Teesside Archives roadshow	S'ton	40	Chris and Helen
12/02/24	Talk	Moorsholm WI	Introduction to Teesside Archives	R&C	17	Lara
13/02/24	Talk	Maltby & Hilton WI	Introduction to Teesside Archives	S'ton	19	Lara
01/03/24	Event	Assist Women's Network	International Women's Day	Tees Valley		Lara working with Assist Women's Network
05/03/24	Talk	Long Newton WI	History of Hartlepool Workhouse	S'ton		Lara
11/03/24	Talk	CIAS	William Gileard Brown	Tees Valley		Chris
18/03/24	Talk	Levendale WI	Introduction to Teesside Archives	S'ton		Lara
18/03/24	Talk	Gt Broughton Local History Society	River Tees	Other		Chris
21/03/24	Talk	Land of Iron Tom Leonard Lectures	Bridging the World: the archives of Dorman Long and Cleveland Bridge	R&C		Lara
10/04/24	Event	Assist Women's Network	Sisterwood Series: Mo Mowlam	Tees Valley		Lara working with Assist Women's Network
15/04/24	Talk	G'bro Retired Men's Assoc	River Tees tbc	R&C		Chris
16/04/24	Talk	Stokesley and District Probuss group	William Gileard Brown	Other		Chris
29/04/24	Talk	Saltburn Retired Men's group	All at Sea talk	R&C		Chris
22/05/24	Talk	General public	Stockton Workhouse	S'ton		Chris and Donna (Stockton Library)
03/06/24	Talk	Wolviston Village WI	Introduction to Teesside Archives	S'ton		Lara
11/09/24	Talk	Linthorpe WI	Sisterhood - Herstory in the Archives	M'bro		Lara
25/09/24	Talk	General public	WGB	S'ton		Chris
16/10/24	Talk	Stockton Central Library; Banter and Beyond	Saltburn; A Town's Tale	S'ton		Chris
21/11/24	Event	Assist Women's Network	Sisterwood Series: Suffragette Edition	Tees Valley		Lara working with Assist Women's Network

Date	Event	School/Group	Project/Topic	LA	Numbers
2023					
05/10/23	Talk	Castle Eden WI	History of Hartlepool Workhouse	Hartlepool	10
14/11/23	Talk	General Public/Discover M'bro	Tuesday Talks/All at Sea	Hartlepool	45 Chris
04/01/24	Online Tall	Heart of the Headland Volunteers	Introduction to Teesside Archives	Hartlepool	50 Lara
12/01/24	Event	Heart of the Headland Volunteers	Archival Research Skills	Hartlepool	10 Ruth with Hartlepool Hubs
07/02/24	Talk	Blackhall WI	History of Hartlepool Workhouse	Hartlepool	32 Lara
SUB-TOTAL					147
04/10/23	Talk	Middlesbrough U3A	William Gileard Brown	M'bro	40 Chris
19/10/23	Workshop	Linthorpe Primary	M'bro Maps	M'bro	90 Chris
25/10/23	Workshop	Linthorpe Primary	WW2	M'bro	90 Chris
Oct-Nov 2023	Exhibition/	General Public	Last Orders (public houses)	M'bro	Cori/Ruth
26/10/23	Roadshow	General Public	Art and Social at MIMA/Public art in Tees Valley	M'bro	20 Chris
09/11/23	Walk	General Public/Discover M'bro	Park to Park (Stewart Park/Drmesby Hall)	M'bro	11 Chris and vols
23/11/23	Workshop	Ayresome Primary School	WW2	M'bro	90 Chris
09/01/24	Talk	Middlesbrough Ladies Luncheon Club	Sisterhood - Herstory in the Archives	M'bro	30 Lara
31/01/24	School wo	Ayresome Primary	M'bro maps	M'bro	90 Chris 4 classes, 1 hour each
05/02/24	Talk	Acklam WI	History of Hartlepool Workhouse	M'bro	35 Lara
07/02/24	Workshop	Hart Gables	Researching LGBT+ History	M'bro	19 Lara
SUB-TOTAL					515
01/10/23	Walk	General Public	Black Path	M'bro and RCBC	7
SUB-TOTAL					7
05/10/23	Walk	Carers Together	Marske	R&C	6 Chris
10/10/23	Talk	Loftus WI	Sisterhood - Herstory in the Archives	R&C	25 Lara
06/11/23	Talk	Guisborough Retired Men's Forum	Sisterhood - HerStory in the Archives	R&C	48 Lara
22/11/23	Workshop	Normanby Primary	WW2	R&C	65 Chris
11/01/24	Talk	Guisborough Rotary	Introduction to Teesside Archives	R&C	20 Lara
12/02/24	Talk	Moorsholm WI	Introduction to Teesside Archives	R&C	17 Lara
SUB-TOTAL					181
08/11/23	Workshop	Holy Trinity Rosehill Primary School Stockton	WW2	S'ton	90 Chris
05/12/23	Time capsli	Schools and stakeholders/partners	Stockton Townscape Heritage Event	S'ton	55 Chris 30 children from Mill Lane School
08/02/24	Drop in Ro	Stockton Ref Library/general public	Teesside Archives roadshow	S'ton	40 Chris and Helen
13/02/24	Talk	Maltby & Hilton WI	Introduction to Teesside Archives	S'ton	19 Lara
SUB-TOTAL					204
09/10/23	Talk	CIAS	Bridging the World: the archives of Dorman Long and Cleveland Bridge	Tees Valley	36 Lara
16/11/23	Event	TedXWomen	Women's History	Tees Valley	50 Lara
SUB-TOTAL					86
TOTAL					1140

Agenda Item 5

Cost/Profit Centre Code	Cost/Profit Centre Code Description	2023/24 Budget	2024/25 Budget	Difference	Notes
12221	Archives				
General Ledger Code	General Ledger Code Description				
EXPENDITURE					
5120150	Local Government Services Pay	£150,700	£161,730	£11,030	2023/24 revised pay + assumption of 3% pay award in 2024/25
5120158	Local Government Services National Insurance (employers)	£13,000	£14,600	£1,600	As above
5120159	Local Government Services Pension (employers contribution)	£17,300	£18,600	£1,300	As above
5120801	Other Payroll Costs	£1,000	£1,500	£500	£1,000 car mileage, £500 exam and course fees
Employees Total		£182,000	£196,430	£14,430	
6124000	Rent	£12,500	£13,125	£625	105% of 2023/24 charge
6128200	Shared Service Costs (Premises)	£2,000	£2,000	£0	Nominal budget for repairs and maintenance, £0 projected 2023/24
Premises Total		£14,500	£15,125	£625	
6140020	Equipment Purchase	£2,000	£0	-£2,000	Budget moved to Professional, commission & membership fees (£4,800) and Other supplies & services (£9,000)
6144700	Office Expenses - general	£6,000	£0	-£6,000	
6146000	Computer Costs	£5,800	£0	-£5,800	
6145140	Professional, commission & membership fees		£4,800	£4,800	No change expected
			£9,000	£9,000	Barring Restore the total of all supplies and services projected spend in 2023/24 is £10,000. Propose that, excluding Restore, the general supplies and services budgets remain as per 2023/24.
6149000	Other supplies & services				Assuming 10% increase in charges (in contractual dispute) plus extra costs for additional storage items in year. 2023/24 projection is £70,000 however, not paid any invoices beyond August 2023.
6149010	Removals/relocations/storage	£76,000	£85,000	£9,000	As per Conservator projection for 2024/25, £6k projected 23/24
6149330	Conservation costs	£6,200	£6,500	£300	
Supplies & Services Total		£96,000	£105,300	£9,300	
GROSS EXPENDITURE TOTAL		£292,500	£316,855	£24,355	
INCOME					
4190017	Department for Culture, Media & Sport	-£15,100	-£15,100	£0	Top slice from New Burdens grant as per 23/24. Any potential income from TVCA is yet to be agreed.
4192200	Other Income (Fees & Charges)	-£18,000	-£18,000	£0	Only projecting £13,000 this year (closed to the public Jan-March 24)
INCOME TOTAL		-£33,100	-£33,100	£0	
	Net Budget	£259,400	£283,755	£24,355	

2023 / 2024 Budget Per Authority

Local Authority	Contribution %	Contribution £	Support Services @ 8%	Total Per Authority
Hartlepool	16.49%	£42,775	£5,188	£47,963
Middlesbrough	24.47%	£63,475	£5,188	£68,663
Redcar & Cleveland	24.17%	£62,697	£5,188	£67,885
Stockton	34.87%	£90,453	£5,188	£95,641
Total	100.00%	£259,400	£20,752	£280,152

2024 / 2025 Budget Per Authority

Local Authority	Contribution %	Contribution £	Support Services @ 8%	Total Per Authority
Hartlepool	16.49%	£46,794	£5,676	£52,470
Middlesbrough	24.47%	£69,440	£5,676	£75,115
Redcar & Cleveland	24.17%	£68,588	£5,676	£74,264
Stockton	34.87%	£98,952	£5,676	£104,628
Total	100.00%	£283,775	£22,702	£306,477

Difference Per Authority

Local Authority	Contribution %	Contribution £	Support Services @ 8%	Total Per Authority
Hartlepool	0.00%	£4,019	£488	£4,507
Middlesbrough	0.00%	£5,965	£488	£6,452
Redcar & Cleveland	0.00%	£5,891	£488	£6,379
Stockton	0.00%	£8,500	£488	£8,987
Total	0.00%	£24,375	£1,950	£26,325

2024 / 2025 Budget Per Authority

Current Proposal - not yet approved

Local Authority	Contribution %	Contribution £	Support Services @ 8%	Total Per Authority
Hartlepool	16.49%	£46,794	£5,676	£52,470
Middlesbrough	24.47%	£69,440	£5,676	£75,115
Redcar & Cleveland	24.17%	£68,588	£5,676	£74,264
Stockton	34.87%	£98,952	£5,676	£104,628
Total	100.00%	£283,775	£22,702	£306,477

Option 1: TVCA Partnership - 10% of LA contributions and equal share of support services

Decision awaited from TVCA

Local Authority	Contribution %	Contribution £	Support Services @ 8%	Total Per Authority
Hartlepool	16.49%	£42,115	£4,540	£46,655
Middlesbrough	24.47%	£62,496	£4,540	£67,036
Redcar & Cleveland	24.17%	£61,730	£4,540	£66,270
Stockton	34.87%	£89,057	£4,540	£93,598
TVCA - 10% of contribution		£28,378	£4,540	£32,918
Total	100.00%	£283,775	£22,702	£306,477

Option 2: TVCA Partnership - 15% of LA contributions and equal share of support services

Decision awaited from TVCA

Local Authority	Contribution %	Contribution £	Support Services @ 8%	Total Per Authority
Hartlepool	16.49%	£39,775	£4,540	£44,316
Middlesbrough	24.47%	£59,024	£4,540	£63,564
Redcar & Cleveland	24.17%	£58,300	£4,540	£62,841
Stockton	34.87%	£84,109	£4,540	£88,650
TVCA - 10% of contribution		£42,566	£4,540	£47,107
Total	100.00%	£283,775	£22,702	£306,477

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